



Registration for CEU Courses, September 2005 South San Francisco, CA

Course Location

South San Francisco
SSF Chamber of Commerce
213 Linden Avenue, 94080

Name/Company						
Address						
Phone			Fax			
Email			Type of Facility (circle one)	ARF	GH	RCFE

Discounts

- Sign up for both Problem Employees and Handbooks for \$85/100
- Sign up for both Management/Leadership and Diversity for \$150
- Groups of 3 or more, 10% discount
- Groups of 7 or more, 15% discount

Please check the trainings you'd like to attend. For group discounts, please use a registration form for each participant and submit all registration forms together. **Class sizes are limited – sign up soon to reserve your space!**

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| South San Francisco | <ul style="list-style-type: none"> <input type="checkbox"/> Sept. 8-9 (Thur/Fri), 8:30am-5:30pm, <i>Selecting, Evaluating and Retaining Employees – 16 units</i>
Sign up/cancel by Sept. 1: \$150/100% refund. Sign up/cancel after Sept. 1: \$175/50% refund <input type="checkbox"/> Sept. 16 (Fri), 8:30am-5:30pm, <i>Management and Leadership at Work – 8 units</i>
Sign up/cancel by Sept. 9: \$80/100% refund. Sign up/cancel after Sept. 9: \$95/50% refund. <input type="checkbox"/> Sept. 30 (Fri), 8:30am-12:30pm, <i>How to Deal with Problem Employees – 4 units</i>
Sign up/cancel by Sept. 23: \$50/100% refund. Sign up/cancel after Sept. 23: \$60/50% refund. <input type="checkbox"/> Sept. 30 (Fri), 1:30-5:30pm, <i>Developing Employee Handbooks – 4 units</i>
Sign up/cancel by Sept. 23: \$50/100% refund. Sign up/cancel after Sept. 23: \$60/50% refund. <input type="checkbox"/> Oct. 7 (Fri) 8:30am-5:30pm, <i>Understanding Diversity at the Workplace – 8 units</i>
Sign up/cancel by Sept. 30: \$80/100% refund. Sign up/cancel after Sept. 30: \$95/50% refund. |
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Alinea Group

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San Francisco, CA 94107

401 9th Street, NW, #750
Washington, DC 20004

800/590-8095
800/203-7055 fax
info@alineagroup.com

I don't need to sign up this time but please contact me with updates.

Please mail, along with check made payable to Alinea Group, to 1565 Minnesota Street, San Francisco, CA 94107. For credit card payments, please include your email address; an invoice and payment directions will be emailed to you. **Thank you!**

Phone calls and faxes are welcomed to hold space; payment must be received for confirmation.

\$25 returned check fee.

Subtotal	
Discounts	
Total	